

BLANK CHECKLIST

OVERALL RISK FRAMEWORK	RISK ELEMENT TO CONSIDER	WHAT RELEVANT INFORMATION IS CONTAINED IN THE REPORT (use this column when appropriate)	HOW COULD THE INFORMATION AFFECT YOUR RISK MANAGEMENT STRATEGY?	
			FOR EXAMPLE:	FOR SPECIFIC PROJECT
Establish risk context	Overall risk policy		<ul style="list-style-type: none"> • Are risk treatment matrices appropriate? • Are overall strategies affected? 	•
Identify Risks	Risk register		<ul style="list-style-type: none"> • New risks that need to be added. • Changes to the probability or consequences of existing or newly identified risks change. 	•
Analyse and Evaluate Risks	Risk ratings or profile			
Treat Risks <i>Reduction</i>	Mitigation measures		<ul style="list-style-type: none"> • Day-to-day operational procedures. • CAPEX mitigation projects. • Minor mitigation works 	•
<i>Readiness/ Response</i>	Response plan Business Continuity Plans Exercises Mutual Aid Agreements		<ul style="list-style-type: none"> • Impact assessment procedures. • Damage assessment procedures. • Communications lists/ procedures. 	•
<i>Recovery</i>	Recovery profile and priorities		<ul style="list-style-type: none"> • Times for recovery. • Interdependencies with other organisations. • Designation of critical sites. 	•
Communicate/ Monitor and Review	Communication procedures Monitoring/ review procedures		<ul style="list-style-type: none"> • Information that can be used to educate or profile raise both internally and externally. • Annual risk review procedures. 	•